



# RIALTO UNIFIED SCHOOL DISTRICT CLASSIFIED

## CARPENTER/CABINETMAKER

### DEFINITION:

Under the direction of the Maintenance Supervisor, performs highly skilled carpentry in cabinetmaking in the alteration, repair, installation and construction of furniture, cabinets, shelving and finished structures; occasionally performs semi-skilled tasks in other maintenance trade areas; and performs other related work as assigned and/or required.

### ESSENTIAL DUTIES:

- Alters, repairs, inspects and constructs articles and structures of wood, including partitions, counters, window frames, cabinets, and shelving.
- Sets up and operates woodworking machines, including power saws, joiners, shapers, planners, and hand tools in fabricating wood cabinets and furniture.
- Reviews blueprints and drawings of articles to be fabricated and constructed; plans the sequence of cutting and shaping operations.
- Solid surface fabrication.
- Plans, marks, outlines stock for cutting, and matches material for color, grain and texture.
- Bores holes for the insertion of screws and doweling.
- Glues, fits, and clamps parts and subassemblies to form a complete unit.
- Uses a variety of fasteners to reinforce assembly joints.
- Installs hardware, such as hinges, catches, and drawer pulls.
- Performs or directs the dipping, brushing, or spraying of protective and decorative coatings.
- Inspects, repairs, and maintains woodworking machines and equipment, including the sharpening of blades, cutting tools and hand tools.
- Builds closets, stairways, bookcases, and shelving.
- May fit and install doors, windows, sashes, and screens.
- Plans, organizes, and lays out assigned tasks.
- Estimates labor and material costs.
- Requisitions orders and maintains an adequate inventory of supplies and materials.
- Drives a service vehicle to and from work sites.

### KNOWLEDGE AND ABILITIES:

#### KNOWLEDGE OF:

- Materials, tools and procedures used in performing a variety of cabinetmaking, woodworking, construction, and repair tasks including the 32mm cabinet system.
- Basic qualities and use of work and other related construction materials.
- Building code requirements and the requirements of the State Architectural Service pertaining to school facility construction, maintenance and repair.
- Safe working methods and procedures.

#### ABILITY TO:

- Plan and layout carpentry and cabinet work, including estimating labor and material costs.
- Work from sketches, drawings and blueprints and maintain simple records and prepare complete and concise reports.

- Understand and follow oral and written directions.
- Establish and maintain cooperative working relationships.

## **EDUCATION AND EXPERIENCE:**

### EDUCATION:

Verification of a High School diploma, a GED certificate, or a higher degree. Supplemental coursework in woodworking, cabinetmaking, carpentry, and other related trade areas is desirable. ISFA Certification is desired.

### EXPERIENCE:

Four years of paid experience, within the last ten years, as a journey level carpenter and cabinetmaker.

## **LICENSES, CERTIFICATION AND OTHER REQUIREMENTS:**

- Verification of the possession of a valid California Motor Vehicle Operator's License.
- Insurability by the District's liability insurance carrier may be required.

Finalists scheduled for an interview must provide a current DMV printout (not more than 30 days old) prior to the interview.

## **WORKING CONDITIONS:**

### ENVIRONMENT:

Indoor and outdoor work environment. Regular exposure to fumes, dust, dirt, oil/grease. Driving a vehicle to conduct work.

### PHYSICAL ELEMENTS:

The physical requirements indicated below are examples of the physical aspects that the position classification must perform in carrying out essential job functions.

- Will frequently exert 50 to 75 pounds of force to lift, carry, push, pull or otherwise move objects.
- Will stand, sit, walk, kneel, crouch, bend at the waist, reach above shoulder level and occasionally ascend and descend ladders, stairs, scaffolding and ramps.
- Must possess the ability to hear and perceive the nature of sound.
- Must possess visual acuity and depth perception.
- Must be able to provide oral information, both in person and over the telephone and other electronic communication devices.
- Must possess the manual dexterity to operate equipment and use hand tools, and handle and work with various materials and objects are important functions of this job.
- May be exposed to hot, cold, wet, humid, or windy conditions, caused by weather.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the position.

### POTENTIAL HAZARDS:

May be exposed to hot, cold, wet, humid, or windy conditions, caused by weather

**Revision Date: 2/1/2024**